

**Starbeck Methodist Church
Resources Team**

20 May 2006

Present

Julia Mosley (Chair)	Rev Geoff Wilkinson
Edward Smith	Chris Thomas
Chris Lynch	Ian Bailes
Brian Clarke	Rachel Denham

Apologies

Aline Nowell
Rev Alan Bolton
Malcolm Binks
Keith Nowell
Alan Johnson

Minutes

Agreed as accurate record

Matters Arising

Awaiting plumber for water boiler
Repair / service arranged for dividing doors
Heater for the photocopier room has now been purchased
£255 was raised from one Church tea but no more arranged
AJ has informed all groups of the closure of the Church from 30/6 to September
JM circulated notes from the risk assessment meeting on 14/2/06 which suggest improvements to be made in most areas of the Church
CL to pass to AN the details of those who took part in sponsored walk
3 suggestions regarding the step in the car park
 'mind the step' signs
 a segregated route for pedestrians
 ask contractors to raise the lower level

Gift Aid

AN provided report for the meeting and proposed a further reminder to congregation to increase giving. Considered that a notice on the board might not be seen and so a notice in the news sheet was the preferred option.

Finance

ES has had meeting with NYCC (Martin Lightfoot) and has received payment of arrears and insurance. The next invoice for lease payment will be beginning of July.

Balance of £115 approx in Benevolent Fund

Remained with current utilities supplier

Received more Gift Aid (£500) than forecast

Letting's forecast needs to be revised as no income from July

Fundraising amounted to £2885 net + sponsored walk - £4000 forecast

£1964 repairs, including the annual service payment for dividing doors

£17.50 Connexional

£685 spent on Link / notices - £1150 forecast

£142 received in Link adverts / donations

ES concluded that we appear to be down by £4800 but anticipates that we'll balance

Weekly average collections / Gift Aid £540

Weekly average running costs £739

Lengthy discussion about how to convey this message, acknowledging the difficult timing given the imminent refurbishment project. Agreed that ES would consider a notice for the news sheet to indicate regular income, collections, Gift Aid, NYCC lease versus running costs.

ES to speak to Eric Mitchell re the Assessment (£26750 annually)

GW proposed an increase in contribution to the Minister's stipend.

Refurbishment

JM read out MB's report

IB reported no developments with the fence. Group proposed a gate be incorporated to allow access to the boiler house. CL suggested tarmac instead grass in front of fence to allow extra car parking.

Tenders for the building work to be submitted by 31/5/06. Discussion regarding the management of the project, particularly as it's likely that every room of the Church will be affected. Who will be the liaison point for the builder? What is Peter Campkin's role? Who will be the Planning Supervisor? Who will be the principle contractor responsible for Health and Safety on site? Who will the pool of people to organize / prepare the Church and the rooms ready for each stage of the work? CL to ask congregation at the next family parade service for volunteers

GW has arranged for removal of chairs, benches and umbrella stand on 26/6. We're to be paid £3 per chair. GW has already begun undoing some of the chairs but assistance required. Proposed that during coffee mornings, volunteers to be requested to undo the chairs. RD to ask AN for an entry in the notices to request volunteers to liaise with GW.

Grass

RD reported MB's concerns re the lack of cutting of the grass. GW says it was cut in May but from his phone calls no one was taking responsibility.

AOB

ES reported that the Sundi Club have requested some money

RD reported that Schedule A has arrived for completion.

Next meeting

30 September 2006 9:30 – 12:00