

STARBECK METHODIST CHURCH
Resources Team
18 June 2005

Present: Julia Mosley (Chair) Edward Smith
Alan Bolton Geoff Wilkinson
Alan Johnson Ian Bailes
Brian Clarke Malcolm Binks
Chris Lynch Rachel Denham (minutes)
Chris Thomas

On behalf of the Team, Alan Bolton expressed his thanks for Malcolm Binks for his leadership of this Team and warmly welcomed Julia Mosley as the new Chair.

1. Apologies

Aline and Keith Nowell

2. Matters arising

None

3. Risk Assessments

Ian Lynch attended the meeting from Strathmore Services Ltd, First Floor, 5 Royal Parade, Harrogate HG1 2SZ Tel: 01423 530350 Fax: 01423 526074. Ian brought along much helpful material which he passed to JM including details of www.churchsafety.org.uk. Established Church does not have a written Health and Safety policy. Ian provided some information about his services – registered safety practitioner with insurance. Ian would be prepared to offer advice services for free and assist with the development of policy, the completion of which Ian advised would be good practice in recording the Church's intentions, would assist if incident occurred and would need updating in line with new regulations. Need a nominated person to act as coordinator and need individuals' commitment to ensure continuity. To look into central Methodist policy. Action: AB. Letter to be written to Strathmore to appoint. Action: RD

Health and Safety Coordinator: Brian Clarke

Working Group: Brian Clarke; Edward Smith; Ian Bailes; Julia Mosley

4. Finances

i. Current situation

Edward Smith outlined significant points from the budget sheet (distributed). Collections down slightly. Lettings very positive – Trinity College London booked 7 full days for exams. Suggested £30 per annum (£5 per copy) for advertising in the Link which is distributed to approximately 200 homes. Over budget with repairs mainly due to the rewiring of the Youth Centre as a result of the quinquennial inspection and cost approximately £3,000. Rent from NYCC has been received and banked by ES. Legacy money has not been drawn down.

ii. Fund raising

Chris Lynch confident that money will be raised as required: Christmas pudding initiative; garden party; selling of sweets; Christmas Fair ?5/11; coffee mornings to continue over Summer perhaps with tabletop. More ideas welcome. AB's history of the Church is being printed and hopes to charge £5 per copy. MB suggested greater advertising/publicity for Functions for Fun events. Chris Thomas suggested car boot sales, perhaps in Church car park.

iii. Gift Aid

Aline Nowell produced report for the meeting. Acknowledged levelling off but important that it doesn't decrease in real terms. Agreed for note to be included in the next Link as giving doesn't cover running expenses of the Church. Also financial resume to go into the Link

ACTION: ES

iv. Ways and means

Geoff Wilkinson indicated that this is to be run down by end of August 05 and money from events such as coffee mornings to go into general Church funds. Currently £10,318 + interest. Catering profit £778. Gratitude expressed to GW and all those who helped with catering. In future Alan Johnson will receive half of the money from coffee mornings on behalf of Church funds and the other half to go to the organisation who ran the morning.

v. Room rates 04/05

Alan Johnson distributed chart

5. Property issues

i. Youth Centre

Rewiring complete. Malcolm Binks discussed with Youth Centre leader that no additional wiring work undertaken except in discussion with him. Work all certified.

ii. Cleaner

Due to a vacancy, AJ now taken over the Cleaner role.

6. Refurbishment/development scheme

i. Update

David Quick has not returned plans – needs chasing Action: MB. MB reported that Peter Campkin will take on works of a building nature and operate as Project Manager. Letter to Peter to confirm Action: MB. To meet Circuit Treasurer Action: MB/AB. To keep Manchester involved Action: AB. Three heating companies approached (Robinson's, John Turner, Johnson's of Boroughbridge) – awaiting responses

ii. Disability Discrimination Act

To be included at all stages of the scheme

7. Any other business

i. AJ reported the faulty trip switch in the Church Hall

ACTION: to be examined

ii. Insurance claim pending (handrail/window)

ACTION: ES/AB

iii. Boxes blocking emergency exit in the green room. To ask flower people to move them

ACTION: AJ

iv. AB reported that Kirsty Wheatley is participating in mission initiatives and felt that we should be supporting her. Resources Team agreed to donation from Church funds. Will need to be consistent with other young people.

v. BC noticed some pointing needing attention.

8. Date of next meeting(s): Saturday 1 October 2005 at 9.30 am

Saturday 28 January 2005 at 9.30 am